



CHENNAI METRO RAIL LIMITED

CHENNAI METRO RAIL PROJECT PHASE 1

Tender No: CMRL-P1-PMC-01-2025

“Selection of Project Management Company (PMC) for Project Management Consultancy Services (PMCS) and Detailed Design Consultant (DDC) for Chennai Metro Rail Phase 1 Network Capacity Enhancement Project”

TENDER DOCUMENTS

SECTION 1

NOTICE INVITING TENDER (NIT)

MAY 2025

CHENNAI METRO RAIL LIMITED

**MetroS, Anna Salai,
Nandanam, Chennai - 600035**



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NOTICE INVITING TENDER (NIT)

1. GENERAL

1.1 Name of Work:

1.1.1 Chennai Metro Rail Limited (CMRL) invites sealed tenders through e-procurement portal from Reputed and Experienced Project Management Company (PMC) through National Competitive Bidding (NCB) under Single stage two-envelope system (i.e. Technical & Financial) from eligible bidders.

1.1.2 A firm will be selected under Quality and Cost Based selection (QCBS) and procedures described in this Tender. Details on the proposal's submission date, time and address are provided in clause 1.2 below.

1.1.2 The Tender includes the following documents:

Section 1: Notice Inviting Tender (NIT)

Section 2: Instructions to Consultants (ITC)

Section 3: Technical Bid

Section 4: Financial Bid

Section 5: Terms of Reference (ToR)

Section 5A: Detailed Design Consultant- Scope of Works

Section 6: General Conditions of Contract & Special Conditions of Contract

1.2 Key Details are as follows:

1.	Name of work	Selection of Project Management Company (PMC) for Project Management Consultancy Services and Detailed Design Consultant (DDC) for Chennai Metro Rail Phase 1 Network Capacity Enhancement Project
2.	Tender Security Amount (EMD)	INR 36,00,000 (Rupees Thirty-Six Lakh only) Bidders are to provide their GST registration details.
3	Cost of Tender Documents (Non-refundable)	INR. 32,000/- (Thirty-Two thousand Rupees only)
4	CMRL Bank Details	CMRL Bank details are listed below: Beneficiary name : M/s Chennai Metro Rail Limited Bank name : CANARA BANK, Branch : Teynampet branch, Chennai 600018 Account no : 0416214000030 IFSC Code : CNRB0000416
5	Tender validity	180 days from the date of submission of tender
6	Validity of Tender Security Amount	28 Days beyond Tender validity period (208 days)
7	Duration of Contract (Completion period of the work)	48 Months
8	Details of NIT/Tender Document	The Tender documents can be downloaded from the CPP portal https://eprocure.gov.in/eprocure/app Tender Document download start date: 26-05-2025 @ 12:00 Hrs onwards.
9	Pre-bid Meeting and Site visit	a) 10-06-2025 @ 11:00 hours in the CMRL Conference Room Address: Chief General Manager (RS, S&T) Chennai Metro Rail Limited, MetroS, Anna Salai, Nandanam, Chennai 600035 Fax No.044-2437 8000, Email id: rajendran.ar@cmrl.in Last date for seeking clarifications (by email/letter in post): 17-06-2025 b) <u>Site Visit:</u> Site Visit to Koyambedu Depot will be conducted on 10-06-2025 @ 15:00 hours
10.	Bid submission start date	01-07-2025 @ 10:00 hours
11.	Last Date and Time of submission of bid	10-07-2025 @ 15:00 hours

12.	Date and Time of opening of Bid	11-07-2025 at 17.00 hrs
13.	Bidders barred from bidding for this work	<p>A Bidder / Contractor / JV member will be recognized as ineligible to be awarded a contract if the Bidder / Contractor / JV member has been debarred by / Government of India / Railway Administration / Any State Government undertaking as on the due date of submission of this bid.</p> <p>A Bidder / Contractor / JV member will be recognized as ineligible to be awarded a contract if the Bidder / Contractor / JV member has been banned to do the business with Metro Rail Companies in India / Other Metro Operators in India / Railways Administration / MoHUA / Ministry of Commerce / Any Other Central or State Government Organizations in India, as on the due date of submission of this bid.</p> <p>A Bidder / Contractor / JV member will be recognized as ineligible to be awarded a contract if any of its previous Contracts (not limited to similar works) of value more than INR 10 Cr. has been rescinded / terminated by Metro Rail Companies in India / Other Metro Operators in India / Railways Administration / Any Other Central or State Government Organizations in India, due to non-performance, in the last 3 years prior to the due date of submission of this bid.</p>
14.	Website from which Tender Documents and any additional information can be downloaded	<p>i) http://eprocure.gov.in/eprocure/app</p> <p>ii) www.chennai-metro-rail.org.</p>

Note: If the date of submission of tenders happens to be a public holiday, Tenders will be received and opened on the next working day. Bidders are requested to check the website for regular updates

2. PROCEDURE FOR TENDER SUBMISSION ONLINE

2.1 Instructions for Online Bid Submission:

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

2.2 REGISTRATION

- Bidders are required to enrol on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “**Online bidder Enrolment**” on the CPP Portal which is free of charge.
- As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.

- c) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- d) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- e) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- f) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

2.3 SEARCHING FOR TENDER DOCUMENTS

- a) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- b) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective "My Tenders" folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- c) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.
- d) The bidder shall Download the Tender Documents by Paying A non-refundable 'Cost of Bid' of INR 32,000/- (Rupees Thirty Two Thousand only) shall be paid through a demand draft / NEFT / RTGS / SWIFT in the name of "Chennai Metro Rail Limited" payable at Chennai.

Bank account details for payment:

- a) Beneficiary name: M/s Chennai Metro Rail Limited
- b) Beneficiary bank: Canara Bank, Teynampet Branch, Chennai-600 018
- c) Current Account No: 0416214000030
- d) IFSC Code: CNRB0000416

2.4 PREPARATION OF BIDS

- a) Bidder should take into account any corrigendum, Addendums etc. published on the tender document before submitting their bids.

- b) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note down the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- c) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- d) To avoid the time and effort required in uploading the same set of standard documents which are required to be uploaded as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

2.5 SUBMISSION OF BIDS

- a) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- b) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- c) Tender Security / Earnest Money Deposit (EMD): Bidder should submit the EMD/Tender Security as per the instructions specified below.
 - i. The tender security for the amount mentioned in NIT, in the form of Bank guarantee(s) from any PSU or Scheduled commercial bank in India shall be accepted. Validity period of 208 days from the last date of submission of tender. This Bank Guarantee shall be in the format also included in bidding forms (section 3) or Deposit by NEFT/IMPS/RTGS or Demand draft in favour of CMRL.
 - ii. No other mode of payment will be accepted. The bidders will be required to enter transaction no and bank details.

CMRL Bank details are listed below:

- a. Beneficiary name: M/s Chennai Metro Rail Limited
 - b. Beneficiary bank : Canara Bank,
 - c. Branch : Teynampet Branch, Chennai-600 018
 - d. Account No : 0416214000030
 - e. IFSC Code : CNRB0000416
- iii. Bid submitted without tender security shall be rejected.

- iv. The copy of Tender Security/EMD shall be enclosed in the technical bid.
 - v. The Tender Security/EMD shall be returned on the receipt of Performance Security and signing of the Contract as required with the successful Tenderer.
 - vi. The Tender Security/EMD of unsuccessful bidders shall be returned as soon as possible after award of work to the successful bidder.
 - vii. Micro and Small Enterprises (MSEs) who are holding valid Udyam Registration and are manufacturer of the offered Product or Service (Primary Product / Service - in case of bunch bid with total value wise evaluation) and give specific confirmation to this effect at the time of bid submission and claim EMD exemption and whose credentials are validated online through Udyam Registration website of Ministry of MSME and also through supporting document uploaded during bidding process and validated by the CMRL.
 - viii. Tender Security/EMD will be forfeited under the following circumstances:
 - Withdrawal of tender during the period of tender validity
 - Failure to sign the contract if so awarded to the Tenderer
 - Failure to submit the Performance Guarantee.
- d) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the file is found to be modified by the bidder, then the bid will be rejected.
- e) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- f) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers' public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- g) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- h) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message

& a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

- i) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

2.6 Late or delayed tenders will not be accepted and will be summarily rejected.

2.7 CMRL reserves the right to accept or reject any or all proposals without assigning any reasons. No Tenderer shall have any cause of action or claim against the CMRL for rejection of his proposal.

***** End of Section *****